



**EXTERNAL POSTING**

**GOLF SERVICES ATTENDANTS  
SEASONAL  
APRIL 30, 2018 TO OCTOBER 31, 2018**

Donalda Golf & Country Club, founded in 1960, is a prestigious year round private club that offers a high standard of social, athletic and dining facilities to our members and their families. We are located in central Toronto and accessible by TTC. Our caring and attentive staff members are focused on providing authentic hospitality and meaningful experiences to each and every member and guest. Our Club is a place where high expectations aren't just met they are exceeded by making our members and guests feel special.

We are seeking a dedicated, member service oriented professionals to join our **Golf team as Golf Services Attendants from April 30, 2018 to October 31, 2018**

If you are passionate about hospitality and take pride in offering exceptional service, we would love to have you be a part of the Donalda team! Our staff members continue to aim higher and show they care about our members, guests and each other to ensure we achieve our goal of creating unforgettable service experiences.

Whether you are looking for career opportunities, job enrichment or a supportive work environment; and if you are ready for this challenge, then we are ready for you. So what's your passion? Please "Apply Online" at [www.donaldclub.ca](http://www.donaldclub.ca) and tell us how you can contribute to our team's success.

**POSITION SUMMARY:**

You will work as part of a dynamic golf services team deliver outstanding service to members and their guests. Under the supervision and direction of the Golf Services Manager/Shift Leader, the Golf Services Attendant will perform his/her duties to ensure the safety and security of member's golf equipment such as golf bags, golf clubs, driving range equipment, etc. Duties include but not limited to greet and guide members upon their arrival; handle and clean equipment; cart set-up and range set up. The Golf Services Attendant will also ensure that the equipment is readily available for members prior to their tee-off time.

**JOB SPECIFICATIONS/ QUALIFICATIONS REQUIRED:**

- Completion of High School Education (Grade 12) is required
- Knowledge of the game of Golf and the principles surrounding etiquette is recommended
- Good communication skills with a good working knowledge of written and spoken English

- Must be able to work under pressure while maintaining composure and performance standard during busy peak periods
- Must be comfortable working both indoors and outdoors for long periods of time
- Must be able to perform lifting and mild strenuous activity
- Must be able to lift at least 25 lbs. (Golf Bags)
- Strong interpersonal skills with a focus on member and guest service
- Well groomed, mannerly, co-operative and outwardly friendly (team oriented)
- Taste of work and discipline
- Able to work shifts - days, evenings, weekends, and holidays
- Punctual and reliable

### **CERTIFICATES, LICENSES, REGISTRATIONS:**

Possession of valid driver's license (G2) and a safe driving record

### **Contract Terms**

- Up to 40 hours per week (varied shift work schedule)
- Hourly Wage plus bonus
- One duty meal per day complimentary
- Uniform provided by the Club
- Able to work evenings, weekends including holidays
- Accessible by TTC
- **April 30, 2018 to October 31, 2018**

Those individuals, who are interested in applying, please complete the Online Application form on our website at [www.donaldaclub.ca](http://www.donaldaclub.ca).

No telephone calls please.

We thank all applicants for their interest and will only contact those selected for an interview.

***Donalda Club is an equal opportunity employer. Accommodations for disabilities will be provided to support participation in all aspects of the recruitment process.***